



07 March 2017

## BUS BOOKING SYSTEM

### How to sign up (create a user) and load passengers on the bus booking system:

- Go to the website [www.omeya.com.na](http://www.omeya.com.na)
- Select Home owners
- Enter password: **Omeya123!!**
- Scroll down to Shuttle Services
- Select Book your bus ticket
- Select **Sign up** ( on bottom of page) in order to register new user
- Complete all information
- Select Create Account
- When account has been created, please contact our offices on 061 400848 to activate account

### How to Load Passengers on the bus booking system:

Please note that everybody using the bus must be created as passengers.

- When account has been activated by the Omeya office, go to [www.omeya.com.na](http://www.omeya.com.na)
- Select Home owners, enter password Omeya123!!(if prompted to do so )
- Scroll down to Shuttle Services
- Select Book your bus ticket
- Select Bus booking
- Enter your e-mail address and password
- Select sign in
- Go to passengers, create passengers
- After passengers have been created, please call our offices on 061 400848, to activate passengers.
- When passengers are active, the user can initiate bookings.
- Instructions on how to book a ticket is available on the **Home Page**.

Omeya Office  
061 400848